



APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR :			CURRENT SALARY:		
			EXPECTED SALARY:		
PERSONAL PARTICULARS					
Full Name as in Identity Card / Passport (Underline Surname) Dr / Mr / Mrs / Mdm / Miss*			Chinese Character (if applicable)		Please Attach Recent Passport-size Photograph
Home Address			Telephone No. Office Home Handphone		
Foreign Address (if applicable)			Personal Email Address		
Age	Date of Birth	Place of Birth	NRIC No. / Work Permit No.		For Foreigners Only: Passport No.: Date of Issue: Place of Issue: Date of Expiry:
Nationality	Race	Dialect	Singapore Permanent Resident Yes / No		
Marital Status Single / Married / Separated / Divorced / Widowed		Religion	Class of Driving Licence		
FAMILY PARTICULARS (Please include spouse, children, parents and siblings)					
Full Name of Family Members	Date of Birth	Age	Sex	Relationship	School/Occupation
Do you have any family member(s) or relative(s) working or serving in the committee(s) in APEX HARMONY LODGE? (Yes / No)*					
If yes, please state name and position					
EDUCATIONAL QUALIFICATIONS (Please attach copies of relevant certificates and transcripts)					
Name of School / College / University	Country	From (MM/YY)	To (MM/YY)	Qualification Attained	

* Delete as appropriate

Job Application Form v1.0

EMPLOYMENT SUMMARY (Please start with your present position, in reverse chronological order)							
From (MM/YY)	To (MM/YY)	Name of Employer	Position Held	Monthly Remuneration			Reasons for Leaving
				Salary	Allowance	Bonus (no. of mths)	
Period notice to present employer: Month(s)				May we notify previous and/or present employers of the details without reference?			
Earliest Commencement Date if Appointed:				Previous Employer(s):		(Yes / No)*	
				Present Employer:		(Yes / No)*	
CHARACTER REFEREES (Referees should know you well and should not be related to you)							
Name:		Years Known:		Name:		Years Known:	
Address:		Telephone Nos.:		Address:		Telephone Nos.:	
		Home				Home	
		Office				Office	
		Handphone				Handphone	
Occupation:		Email Address:		Occupation:		Email Address:	
EXTRA-CURRICULAR / COMMUNITY INVOLVEMENT ACTIVITIES							
From (DD/MM/YY)	To (DD/MM/YY)	Name of Organization / Club	Rank/Office Held or Games Played				
Hobbies:							
COURSES CURRENTLY PURSUING							
Name of Institution	Name of Course / Expected Qualification	Duration of Course (Nos. of Years/Mth)	Expected Date of Completion				

* Delete as appropriate

LANGUAGE / DIALECT PROFICIENCY (State Proficiency - Fluent / Fairly Fluent / Not Fluent)			
Language / Dialect	Written	Spoken	Remarks

NATIONAL SERVICE RECORD				
Date of Enlistment	Operationally-Ready Date	Rank	Organisation (SAF / SPF / SCDF)	Reserve Unit

OTHER PARTICULARS (Please answer the following questions by deleting "YES" or "NO" *)		
1.	Have you ever suffered, or are suffering from any medical condition, illness, disease or physical impairment?	(Yes / No)
2.	Do you have a criminal record in Singapore?	(Yes / No)
3.	Have you ever been convicted in a court of law in any other country, excluding parking offences or criminal records disclosed above?	(Yes / No)
4.	Have you been charged with any offence in a court of law in Singapore or in any other country for which the outcome is pending (excluding parking offences)?	(Yes / No)
5.	Are you aware of being under any current police investigations in Singapore or in any other country following allegations made against you?	(Yes / No)
6.	Are you an undischarged/discharged bankrupt or have any bankruptcy proceedings started on you?	(Yes / No)
7.	Have you ever been dismissed, discharged, terminated or suspended from employment?	(Yes / No)
8.	Have you previously applied for employment with the APEX HARMONY LODGE? [If yes, state date of application and position applied for]	(Yes / No)
9.	Do you know any Board member or staff in the APEX HARMONY LODGE?	(Yes / No)

If your answer is "Yes" to any of the above questions, please state details below (use separate sheet if necessary):

In case of emergency of accident, please inform:

Name: Mr/Mrs/Mdm/Miss	Relationship:	Address:	Contact Nos.:

DECLARATION

I hereby declare that all information given by my in this application for employment and any sheets attached are true to the best of my knowledge and I have not wilfully suppressed or omitted any material fact. I am aware that wilful suppression of material facts or declaration of false information will render me liable to disqualification, or if appointed, to dismissal and/or appropriate legal proceedings.

Signature of Applicant

Date

* Delete as appropriate